



PATIENT FINANCIAL POLICY

We are committed to providing you with the best possible care. **If you have medical insurance, we will file your insurance claim as a “COURTESY” that we extend to our patients.** If it is an insurance carrier that we participate with, we will have you pay any deductibles or co-insurance required by your policy at the time of service. However, we do need your understanding of our payment policy.

PAYMENT IS DUE AT THE TIME OF SERVICE UNLESS PAYMENT ARRANGEMENT HAS BEEN MADE AND APPROVED IN ADVANCE.

YOU MUST REALIZE THAT:

1. Your insurance is a contract between you, your employer, and the insurance company. We are not included in your contract.
2. Not all services are covered by all insurance policies. Some companies select certain services that they will not cover.
3. The “Usual and Customary Charges” that may be quoted by your insurance company are charges that have been determined and set by your insurance company. They do not necessarily reflect our charges, or local, regional, or even national charges.

We must emphasize that as healthcare providers, our relationship is with you, not your insurance carrier, and therefore financial responsibility is with the patient whom services are rendered. We do realize that there are times that a temporary financial problem may affect payment of your account. In that case, PLEASE contact us promptly for assistance so that we may set up a payment schedule for you. All credit will be applied to your account, unless a verbal or written request is placed with this office for a refund.

Guarantee of Account:

In consideration of any and all medical services rendered to the named patient, I agree to pay Orthotic & Prosthetic Design, Inc. the charges for all services ordered by the prescribing doctor. If I have not followed the requirements for referral, second opinions, or pre-certification of my care, as outlined by my insurance carrier, I understand that I will be responsible for all charges that I incur. In addition, all unpaid balances will incur a monthly service charge and any legal or collection cost involved.

Returned Checks:

Any returned checks are subject to a \$25.00 service fee. Any returned check must be resolved before any future appointments can be arranged.

Minor Age Patients:

For unaccompanied minors, treatment will be denied unless charges have been pre-authorized and paid prior to date of service. The adult accompanying the minor and/or the parents or guardians are responsible for payment in full at the time of service.

Medicare, Medicaid, Worker’s Compensation:

If you are covered by one of the above, or any other government sponsored program, please discuss your payment situation with our billing staff prior to the date of treatment. You must present your “current” medical card prior to services being rendered. If you are involved in litigation of any kind that affects the payment of our services, we hold you responsible for payment of our fee.

Medicare Insurance Benefits: I certify that the information provided by me, in applying for payment under the Title XVIII of the Social Security act is correct. I understand that I am responsible for Part B deductible for each year, the remaining Co-Insurance and any other amounts which may become due. The patient or patient’s representative certifies that he/she has read and accepted the above, where applicable to the patient’s condition and status, and further certifies that he/she is the patient or is duly authorized on behalf of the patient to execute such an agreement.

I HAVE READ AND UNDERSTAND THE FINANCIAL POLICY AND AGREE TO PAY ANY BALANCE DUE WITH **ORTHOTIC & PROSTHETIC DESIGN, INC.** I ALSO UNDERSTAND THAT SUCH TERMS MAY BE AMENDED FROM TIME TO TIME. BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE FULL UNDERSTANDING OF THE AGREEMENT AND INTEND TO FULFILL THE AGREEMENT. THIS AGREEMENT IS LEGALLY BINDING; HAVING ENTERED INTO THIS AGREEMENT VOLUNTARILY AND RECEIVING A COPY OF THIS AGREEMENT.

Signature of Patient/Parent of Guardian if Patient is Under 18 Years of Age

Date

Print Name: Last

First

MI